

DRAFT Agenda USCL Leadership Council & Board of Trustees

Meeting December 27th, 2021

6:30 pm Zoom On-Line Meeting Agenda

Meeting ID: 177 417 886 Passcode: 601744 Board

Members: Dan Maynard, Jane Cloos, Nancy Cody, Lee Nelson , Kathleen Assiff, Chrissie Shearer
Sharon Ketchum (non-voting) Absent: Casey Miller

Team Leaders: Teresa Mulford (IDEA Team)

Absent: Jeff English (Celebration) Building Task Team Leaders: Sue Winklestern (Design Report in Agenda), Danielle McMahon (SAGE). Jerry Podany (Admin and Project Management), Nanette Podany (Kitchen),

- 1. Call meeting to order: Pray in: 6:31 pm**
2. Leadership Council Prosperity Prayer for USCL

Unity Spiritual Center of Lansing is open to unlimited possibilities. We have taken up residency in a world of abundance. As a divine force for Good in the Universe, we give generously and receive gratefully. Filled with divine ideas and blessed with the Will and Understanding to bring them into manifestation, Source is flowing freely for our highest good.

We are awakened and aware. We heed our intuition and follow God's guidance with every step we take. We declare that there is no lack, there are no blocks, for we are open to Source to flow freely as us.

With God in charge of our lives and affairs, only good will flow to and through us.

We dedicate all of our assets and energies to the will and the work of Holy Spirit and find the joy in every day as our needs are met and exceeded with ease and grace. With hearts overflowing with gratitude, we are humbled with the blessings that pour down upon us. And so it is. Allah, Shalom, Amen, Namaste.

3. Reaffirm mission and vision statements

Mission: Spiritual awakening to our Oneness with God, with each other and with all creation.

Vision: A world powerfully transformed through a growing movement of shared spiritual awakening.

4. Draft agenda accepted with date correction

5. Approved Minutes from last meeting Nov. 23rd 2021 as submitted

6. Recording of E-votes for the Record – no discussion required - None
Week of December 5th: Motion made by Dan, seconded by Chrissie to resume in person Sunday service, Christmas Eve service and S.ALT. Approved unanimously
((Recommendations from Celebration team include mandatory mask wearing, social distancing (remind people no hugs) and no food or beverage service, reduce table seating to 5))

7. Treasurer's Report

6:45 pm

Jane moved to approve of up to \$500 to pay for Accountant Consulting (to answer tax questions on rental activities.) 2nd by Nancy Passed Unanimously (Note: this amount is subject to review)

Request from Sharon: We received the Templeton Grant for \$5500.

Motion made by Dan to tithe of \$550 to UWM. Chrissie seconded. Passed unanimously.

The \$5500 is scheduled to replenish renovation fund – as money was spent on the video/sound equipment.

Note: This may need to be allocated to replace lights in the parking lot

FYI: \$6567.56 gift from Jane Griffin's estate due in 2022

Financial Overview as of end of OCTOBER 2021

	YTD. '21	BUDGET	YTD. '20	NOV. '21	NOV. '20
Income	\$121,026	\$144,149		\$10,950	\$11,633 <5.9%>
Expenses	\$148,177	\$150,464		\$15680	\$20,558 + 48.5%
Net Ord. Income	<\$ 22,883>>	<\$ 5,532>		<\$ 4,729>	\$ 1075

Ministry Teams reports: (Alphabetically)

Admin Team –Discussion by exception See December Meeting Notes Jerry Podany

Celebration/Tech Team -

TABLED: Consider de-escalation training – Ben (Casey's husband)

Covid Safety Protocol (Maggie Bishop and Kay Batterson) See E-vote

Design Team – No December meeting Sue Winkelstern

IDEA Team –Teresa Mulford (No meet in Dec – next one Jan.)

Kitchen Team –Nan FYI – No food service currently due to Covid

Project Team – Jerry Discussion by exception

FYI - anticipating permit for Lodge in January

SAGE Team – Discussion by Exception Danielle McMahon Minutes distributed

Minister's Report – FYI

1. Nominating team elected Alternative Rep Chris Janson to be the 4th member. Lucille Olson will be one nominee. Team is contacting a list of possible nominees in a priority sequence for the second open position.
2. Work on our website upgrade in progress
3. Small Claims court meditation with former landlord on Monday Nov. 29th postponed due to Covid
4. Working from home week of Dec. 26th while Max is recuperating from surgery
5. Average weekly attendance including on-line: December 154, Nov. 173 , October 144

That includes average in-person attendance of Oct. 47, Nov. 41 (not including Nov. 28 – no inperson) and December 31 (not including Dec. 5 – no inperson)

Venue Rental Exploration Team: Dan Maynard and Greg Edwards

Team Members: Jane Cloos (looking at contracts), Greg Edwards (checking tax implications), Jeff English, Tricia McCarthy (NASW), Nanette Podany (Kitchen), Lisa Haston (Cleaning), Stacey Ames (building familiarity), Greg Dening (Technology)

1. Decision Needed: Request BOT approve name “(Suggestion - The Fillmore Center”) for advertising our rental venue
(Business cards, etc. to read Fillmore Center on the Unity Campus)
Important considerations
 - a. Cannot provide “services”
 - b. Bylaws must include what we are doing when we rent out space.
 - c. We need advice from an attorney and a tax accountant
 - d. Dan and Jeff to meet with Riverside Church in the next two weeks to see how they are maintaining non-profit status and also renting out. Also an idea of prices.
 - e. Bruce Meyer, accountant, said we could make it a separate line item
 - f. Team has reviewed contracts but not contracts from non-profits.

Motion made by Chrissie, seconded by Lee: To give the venue rental activity a separate name. Chrissie withdrew her motion.

Action: consult with a lawyer / tax person. Prior to deciding on “name”, etc.

Motion to create the position of a facility event manager. Compensation to be determined at a later date. Motion made by Dan, 2nd by Jane. Passed unanimously.

Discussion of costs and fees for Cheryl Arrain’s memorial service January 8th, 1:00 pm. Rev. Sharon is not comfortable negotiating a price for use of the church while working with a grieving family. . Chrissie offered to clean

2. Watched video about **Perfect Venue - All-in-one event management software**
Action Step: Dan to follow-up re:
 - Cost for training and setup – no charge**
 - How much for support? - Dan will get clarity on this**
 - Ask for references – Jane would like to talk to them**
 - Can e add documents for an event – e.g. the signed contract – Does this work with “docu-sign” or similar program.****Dan made a motion and Nancy seconded to use Perfect Venue for our rental. Passed unanimously.**

Calendar will interact with website calendar and with Quickbooks.

3. Policy on Alcoholic Beverages consumed on premises: Do we allow alcohol or just beer and wine? – **Item for attorney**
4. Dan and Jeff are comparing prices with other local venues to develop pricing sheet

5. Have asked Greg Edwards to take photos of the building for webpage

Tabled: Proposal for a March fund raising Music/Dinner Event – Jeff English

Rev. Sharon left meeting at 8:15 pm.

BOARD BUSINESS

Move to January meeting: Follow-up on Unsafe Behavior: Follow-up on Unsafe Behavior – table to November – check with UWM Lee and Nancy to work on a rough draft

What is our “practice”? What is the responsibility to our community? What is our responsibility to the person/people involved? Casey to check with Liz Baker re a de-escalation team. Kathy recommended MetaPeace Training.

- a. Plan for evacuating facility a situation. – Ben Smith can offer training – put on November agenda

Adjourn meeting –

PARKING LOT AND TABLE ITEMS FOR FUTURE CONSIDERATIONS

TABLED – Items which will be considered at a future meeting

TABLED: TO Spring 2022

Allocation of land usage – followup from Townhall and SALT



Develop Land usage team in the new year to create a plan: Additional ideas included Wind Power, solar power. Love Garden, Community area to include kids play area, sunflower garden on west end, butterfly garden on hill, Stock pond, bridge over pond, community garden near lodge for easy watering.

PENDING: Items which are in the works

PENDING: Sept. 13th - **Bylaw team** reviewing Board comments from special meeting and present recommended bylaws for final board review before taking to congregation.

PENDING: Nov. 29th **Mediation on a small claims against Michigan Property** for our security deposit of \$900 for our offices on Michigan Avenue. They have been non-responsive to all our attempts to contact them by text and letter. Called mediation has not been rebooked by the city.

PARKING LOT ITEMS – Topics which may come up for future consideration

Parking Lot: Define Outreach Team – hold it in evolution

Parking Lot: Decision on Disc Golf Course: Congregation needs to determine land use first. Hurdle – how to close course for any of our events.

Parking Lot: Youth and Family Ministry: Refer from Admin to SAGE: Sunday school for young folks: *We are experiencing 8-10 year old young people attending Sunday services. Jerry would*

like the Board and team leaders to be on the lookout for a youth program volunteer to channel these young folks energy in a more positive direction, and minimize disruptions to our service.