

DRAFT MINUTES USCL Board of Trustees

Meeting January 24th 2022

6:30 pm Zoom On-Line Meeting Agenda

Meeting ID: 177 417 886 Passcode: 601744 Board

Members: Dan Maynard, Jane Cloos, Nancy Cody, Kathleen Assiff, Casey Millar Sharon Ketchum (non-voting) Chrissie Shearer (at Council Meeting), Absent: Lee

- 1. Call meeting to order: Pray in:**
- 2. Leadership Council Prosperity Prayer for USCL**

Unity Spiritual Center of Lansing is open to unlimited possibilities. We have taken up residency in a world of abundance. As a divine force for Good in the Universe, we give generously and receive gratefully. Filled with divine ideas and blessed with the Will and Understanding to bring them into manifestation, Source is flowing freely for our highest good.

We are awakened and aware. We heed our intuition and follow God's guidance with every step we take. We declare that there is no lack, there are no blocks, for we are open to Source to flow freely as us.

With God in charge of our lives and affairs, only good will flow to and through us.

We dedicate all of our assets and energies to the will and the work of Holy Spirit and find the joy in every day as our needs are met and exceeded with ease and grace. With hearts overflowing with gratitude, we are humbled with the blessings that pour down upon us. And so it is. Allah, Shalom, Amen, Namaste.

3. Reaffirm mission and vision statements

Mission: Spiritual awakening to our Oneness with God, with each other and with all creation.

Vision: A world powerfully transformed through a growing movement of shared spiritual awakening.

- 4. Draft agenda accepted with one item for new business added**
- 5. Approved Minutes from last meeting Dec. 27th, 2021**
6. Recording of E-votes for the Record – None since last meeting

7. Treasurer's Report

6:45 pm

Report from Accountant Consulting?

FYI: Anticipating \$6567.56 gift from Jane Griffin's estate due in 2022

See Treasurer's Separate Report

Y/E	Dec 2021	Dec 2020	YTD 2021	YTD 2020
Income	\$12,197	\$ 10,430	\$133,223	\$140,020
Expenses	\$13,004	12,556	\$165,646	\$134,187
Net	(\$ 808)	(\$2127)	\$32,424)	\$ 5,833

Note: Change Name of 1032 from Growth and Development Reserves to Operational Reserves for clarity.

Draft Budget – Separate Report

Overview: Projecting income up 10% , Expenses up 4%

Does not include possible venue rental income

	2022	2021	2020	2019	2018	2017
INCOME	\$154,400	133,223.07	140,020.33	179,180.89	168,800.02	175,946.91
EXPENSES	\$170,890.00	165,646.43	134,187.18	169,123.15	158,070.08	160,221.80
NET	\$(16,490.00)	-31,669.36	5,833.15	10,057.74	376.88	8,822.50

Budget Meeting February 5th at 1:00 pm – invite team leads to join Jane and Sharon
Membership Totals: Ask Jessica who didn't renew

Ministry Teams reports: (Alphabetically) – No reports for this month.

Minister's Report – FYI

1. Courageous Conversations: Booked Milagros Philips for Racial Literacy for April 23rd Sponsored Event \$5,000. \$2,500 deposit received. Looking for other sponsors Connecting with other organizations to expand our base – Justice League, Interfaith, National Association of Social Workers. In the event that there are no additional sponsors, USCL has \$2500 in the Spiritual Enrichment Fund.

Motion: To hire Milagros Phillips to offer "Race Literacy 101" by Zoom on April 23rd for \$5,000. Moved by Nancy, seconded by Kathy. Passed.

Recommended advertising on community boards, City Pulse, etc. Teresa has a marketing list and will work on getting the word out.

2. New website live – a number of “bugs’ to fix and skills to learn
3. Small Claims court meditation with former landlord on Monday Nov. 29th rebooked to February 24th
4. Unity Mid Year Summit in Arizona – moved to online Jan. 25 -

Venue Rental Exploration Team: Jane Cloos, Karla Janing (Dan Maynard)

Team Members: Jane Cloos (looking at contracts), Greg Edwards (checking tax implications), Jeff English, Tricia McCarthy (NASW), Nanette Podany (Kitchen), Lisa Haston (Cleaning), Stacey Ames (building familiarity), Greg Dening (Technology)

1. Report from Lawyer/accountant Dan Maynard

Action Report: consult with a lawyer / tax person. prior to deciding on “name”, etc.

Action Report: Results of visits to Riverside and other venues on pricing etc.

Action: Sharon to write letter to Jeff English affirming his position as Event Rental Manager with compensation to be agreed upon per event.

Motion: to approve the name of “The Phoenix Event Center”

Motion made by Dan, 2nd by Jane. Passed

Status of “Perfect Venue” – in the works. Dan to officially set it up. Once it’s built, it will be added to our website and Quickbooks

- a. Policy on Alcoholic Beverages consumed on premises:
Motion to allow Beer and Wine only with USCL carrying the licensed – tabled to next meeting. Dan to explore with the liquor board.
- b. Status: Greg Edwards to take photos of the building for webpage -

BOARD BUSINESS

Old Business

TABLED: Plan for evacuating facility a situation. – Ben Smith can offer training – put on November agenda

Motion by Nancy Cody, 2nd Dan, to accept the Safe Environment Policy and by-law amendment to be presented at the Annual Membership Meeting

Unsafe Behavior: Nancy and Lee

[Proposed Amendment to bylaws as a requirement of membership in conjunction with the Agreeing and Disagreeing in Love Covenant](#)

In alignment with USCL’s core values, it is the intention of the community to foster a safe space for everyone. As a member of USCL, our community agreement is that we will treat each other with respect.

[Addition to USCL Policy](#)

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Knowing that our humanness may at times lead us into unskilled and unloving behavior as well as perceived unskilled, unloving behavior, USCL **is/has** created a “Restorative Listening Team” to create a safe space to heal the unmet needs.

This team will consist of the minister and members trained in non-violent communication. Members of this team will create and hold a safe space for stories to be told without judgment and provide empathy for healing.

Should an incident in which words or actions are perceived to be unsafe, we agree to take the following actions

- a. When someone brings up an issue to the minister or a Board of Trustee member with an agreement not being met, we ask that person to come into a Restorative Circle, which may be the with one or more Restorative Team members to voice their concerns.
- b. The Restorative team asks for observations, feelings, and needs. Members of the Restorative team listen and give empathy. The Restorative Team members uses non-violent communication skills to verbalize back to the individual, observations and the needs that were unmet.
- c. The other party that was named for breaking an agreement is then brought into a separate Restorative circle and goes through the same process.
- d. Recommended Option: The agreements of respect are reaffirmed and signed by both parties
- e. Either or both parties are encouraged to participate in further healing as in one-on-one empathy, coaching, therapy, prayer, etc.
- f. If both parties are willing and able to, they may attend a third Restorative Circle together to hear each other's side and give empathy to each other.

New Business

Training for Video equipment

Dan moved and Kathy 2nd, motion to hire Willow Audio Video Laboratories to offer HYBRID training on Video Equipment for up to 5 people for \$375. Date to be set

Three types of presentations:

1. Sunday Service including sound from powerpoint
2. Show movies with sound
3. Zoom with full sound

Adjourn meeting –

PARKING LOT AND TABLE ITEMS FOR FUTURE CONSIDERATIONS

TABLED – Items which will be considered at a future meeting

TABLED: TO Spring 2022

Allocation of land usage – followup from Townhall and SALT



Develop Land usage team in the new year to create a plan: Additional ideas included Wind Power, solar power. Love Garden, Community area to include kids play area, sunflower garden on west end, butterfly garden on hill, Stock pond, bridge over pond, community garden near lodge for easy watering.

PENDING: Items which are in the works

PENDING: Sept. 13th - **Bylaw team** reviewing Board comments from special meeting and present recommended bylaws for final board review before taking to congregation.

PENDING: Nov. 29th **Mediation on a small claims against Michigan Property** for our security deposit of \$900 for our offices on Michigan Avenue. They have been non-responsive to all our attempts to contact them by text and letter. Called mediation has not been rebooked by the city.

PARKING LOT ITEMS – Topics which may come up for future consideration

Parking Lot: Define Outreach Team – hold it in evolution

Parking Lot: Decision on Disc Golf Course: Congregation needs to determine land use first. Hurdle – how to close course for any of our events.

Parking Lot: Youth and Family Ministry: Refer from Admin to SAGE: Sunday school for young folks: *We are experiencing 8-10 year old young people attending Sunday services. Jerry would like the Board and team leaders to be on the lookout for a youth program volunteer to channel these young folks energy in a more positive direction, and minimize disruptions to our service.*

Team Leaders: Teresa Mulford (IDEA Team), Jeff English (Celebration), Sue Winklestern (Design Report in Agenda), Danielle McMahon (SAGE). Jerry Podany (Admin and Project Management), Nanette Podany (Kitchen),

For February Agenda

Admin Team – Discussion by exception Jerry Podany

Celebration/Tech Team -

TABLED: Consider de-escalation training – Ben (Casey’s husband)

Covid Safety Protocol (Maggie Bishop and Kay Batterson)

Design Team – No December meeting Sue Winkelstern

IDEA Team –Teresa Mulford (next one Jan. 25)

Kitchen Team –Nan FYI – No food service currently due to Covid

Sale of Deep Fryer Approval?

Nominating Team Nancy Cody report

1. **Nominating team** Slate: Lucille Olson and Teresa Mulford

Project Team – Jerry **Discussion by exception**

FYI - anticipating permit for Lodge in January

SAGE Team – Discussion by Exception Danielle McMahon