

DRAFT AGENDA USCL Board of Trustees and Leadership Team

Meeting March 28th, 2022

6:30 pm Zoom On-Line Meeting Agenda

Meeting ID: 177 417 886 Passcode: 601744 Board

Board Members: Dan Maynard, Kathleen Assiff, Jane Cloos, Casey Millar, Chrissie Shearer, Lucille Olson, Teresa Mulford, Sharon Ketchum (non-voting)

Leadership Team: Jerry Podany (Admin and Project Management), Nanette Podany (Kitchen)

Absent: Sue Winklestern (Design Report in Agenda), Jeff English (Celebration), Danielle McMahan (SAGE)

(Board Only) Call meeting to order:

Dan

Pray in:

Rev. Sharon

Leadership Council Prosperity Prayer for USCL

Unity Spiritual Center of Lansing is open to unlimited possibilities. We have taken up residency in a world of abundance. As a divine force for Good in the Universe, we give generously and receive gratefully. Filled with divine ideas and blessed with the Will and Understanding to bring them into manifestation, Source is flowing freely for our highest good.

We are awakened and aware. We heed our intuition and follow God's guidance with every step we take. We declare that there is no lack, there are no blocks, for we are open to Source to flow freely as us.

With God in charge of our lives and affairs, only good will flow to and through us.

We dedicate all of our assets and energies to the will and the work of Holy Spirit and find the joy in every day as our needs are met and exceeded with ease and grace. With hearts overflowing with gratitude, we are humbled with the blessings that pour down upon us.

And so it is. Allah, Shalom, Amen, Namaste.

Reaffirm mission and vision statements

Dan

Mission: Spiritual awakening to our Oneness with God, with each other and with all creation.

Vision: A world powerfully transformed through a growing movement of shared spiritual awakening.

Welcome Lucille and Teresa

1. **Acceptance of agenda - Accepted with addition of discussion on church that received tax bill**
2. **Approved Minutes from February 28th meeting:** Accepted as is.
3. **Review of Minutes for March 6th Annual Members Meeting – any corrections? NO**
(– Note this will be voted on by membership at the 2023 Members' meeting)
4. **Recording of E-votes for the Record –**

March 14th E-Vote on **Approval of \$20,000 budget for upper level lodge renovations to obtain occupancy**. Motion made by Jane, seconded by Kathy, affirmative votes: Lucille, Chrissie, Casey, Teresa, Dan – Passed

March 19th E-Vote Motion made by Dan and seconded by Kathy **To hire PAE plumbing for the work for the ADA bathroom and snack bar plumbing work, supplies and permits for \$3521 as per their March 19th quotation**. Dan, Kathy, Lucille, Casey, Chrissie, Teresa, Jane - PASSED

5. Election of Officers for the Board of Trustees: Current Positions renewed: President Dan Maynard; Vice President Kathy Assiff; Secretary – Casey Miller; Treasurer Jane Cloos
6. Appointment of Check signatories to sign Unity checks. All checks signed by two people. Dan, Jane, Lucille, Chrissie
7. Date for Board installation: April 10th

7:00 pm Treasurer’s Report

Jane

See Treasurer’s Separate Report

Operational Income and Expenses for FEBRUARY 2022

	Feb 2022	Feb 2021	YTD 2022	YTD 2022 Budget	YTD 2021
Income	\$ 9,430	\$16,844	\$28,378	\$24,600	\$32,321
Expenses	\$13,497	\$12,159	\$28,376	\$26,308	\$21,505
Net Ordinary Inc	<\$ 4,067>	\$ 4,685	< \$51.88>	<\$ 1,759>	\$10,817
Other Income	\$41,050	<\$ 1,677>	\$40,150	NOT BUDGETTED	<\$10,500>
Other Expenses	\$ 2,142	\$12,001	\$ 7,468	NOT BUDGETTED	<\$ 2,037>
	Feb 2022	Feb 2021	YTD 2022	YTD 2022 Budget	YTD 2021
Net TOTAL Income	\$34,840	<\$ 9,058>	\$45,423	<\$ 1,759>	<\$23,546>

Extraordinary Items in February

Final Brotherhood Mutual Insurance payment of \$40149.83 recorded in “Other Income”

Suggestion to explore Solar Power: - Refer to Jessica

Old Business

1. **Text Donations** –Follow-up after Jane’s consulting and UWM tech training workshops (Everywhere, Tithe.ly, Continue to Give. Consensus that it is a good idea.) Jane waiting for information from Lake Trust and PayPal since we already use them. Church Management System is not needed, only texting donation.
2. **APPENDIX C. Healthy and Safe Community Interactions (See Attached)**

recommendation to forward to bylaws team to replace the “Agreeing and Disagreeing in Love” as Appendix C as one of three requirements for membership and give them permission to edit without changing the essence

Motion made by Dan, seconded Kathy. Passed unanimously.

Note: Teresa to give a ‘red-line’ version after changes are made

Event Rental Venue Update – see attached – Decisions tabled till next Board Meeting

Motion: to suspend all Phoenix Event Center Operations: Dan, seconded by Lucille. Passed

- 1. Notice of zoning violation – update and course forward** Chrissie, Dan
 - Consider non-voting memberships and non-profit organization memberships (perhaps anyone who was a Congregants’ Choice nominee)
- 2. Exploring rental situation with South Lansing Farmers Market**
- 3. Discussion of Church that ended up with tax bill.**

FYI:

March rental events: Petersen Memorial netted about \$800

Events currently booked:

May 1 Memorial for Shields family, May 14 Lansing Area Aids Network,

June 4th McMahan wedding tea, June 11th Ellie Grieb Memorial, June 25th Casey & Ben wedding

7:52 Kathy and Casey left meeting

Ministry Teams reports: (Alphabetically) – Items for discussion/motions

Admin Team - Building:

Update on Renovation of Lodge to receive occupancy permit. – Jerry
See Meeting Minutes for more details Plumber coming April 18th

Celebration Team: Baby Grand piano was repaired, broke again Jeff (absent)
Jeff looking to get a technician in. Note: Lucille has some contacts with technicians

Design Team – see meeting minutes

IDEA (Diversity) Team – Teresa
see meeting minutes and a one- page sheet highlighting their work.

Outreach and Social: (Team is not currently active but subteams are)

Fellowship is again serving beverages and snacks;	Nanette and Chris
Lunch Bunch begins again April 1 st	Nancy Claytor & Lisa Haston
Library is open	Lisa Schmidt

SAGE Budget for Courageous Conversations Dan and Danielle McMahon
Courageous Conversations Saturdays from April 23 – May 14th

Budget of \$7050. Motion to **accept budget for Courageous Conversations for \$7050** made by Jane, seconded Teresa. Passed. Budget covered by Sponsorships and SEF tithe monies

SILENT PRAYER TEAM – no report

Sharon

Tech Team: Sunday, March 27th was video training.

Greg Dening

FYI This week, Dan and Sharon taking tech workshops through UWM.

Inactive Teams - FYI

Nominating Team 2023 (inactive till November) Karla Janing and Jerry Podany – No Report

Unity Earthcare – Team inactive but Styrofoam (Sybil Spencer and Lisa Schmidt), Batteries and Pop tabs still being collected

Youth and Family – Inactive

Ministers Report: covered in Team Reports

– See attached Sunday Service Online and In Person attendance for 1st quarter

New Business

Adjourn meeting –

BUDGET FOR COURAGEOUS CONVERSATIONS

Budget for Courageous Conversations

Available Funds

Sponsorship for Milagros	\$ 3,000.00	
Sponsorship for Muldoon	\$ 500.00	
Spiritual Enrichment Fund		\$4,014.98
Total Funds	\$	7,514.98

Expenses

Milagros Phillips	\$ 5,000.00	
Climate movie	\$ 500.00	
Maureen Muldoon	\$ 500.00	Guarantee or 50/50 split
Norma Gentile, Healing Heart Gathering	\$ 350.00	Guarantee or 50/50 split
Sound Tech Maureen Muldoon	\$ 150.00	
Video Tech Maureen Muldoon	\$ 150.00	
Video Tech Norma Gentile		
Miscellaneous	\$ 500.00	
Total Expenses	\$	7,150.00

***Proposed Appendix C to replace Agreeing and Disagreeing in Love
TO BE APPROVED BY THE BOT AND FORWARDED TO THE BYLAW TEAM to be presented to
membership as part of the approval of a revised set of bylaws***

APPENDIX C. Healthy and Safe Community Interactions

In alignment with USCL's core values, it is the intention of this spiritual community to foster a healthy and safe space for everyone.

As a member of USCL, I commit to our community agreement to treat each other with respect.

I seek to be kind, self-aware, collaborative, quick to listen and slow to judge.

I commit to co-creating healthy and safe interactions within our community by

- a. Respecting that a variety of opinions and conflict is a normal part of life.
- b. Being willing to see the need behind the conflict as opposed to becoming polarized into differences (Nonviolent communication)
- c. And defaulting to prayer to open my ears, to release any need to be right, and to discover the path of peace and kindness for all concerned.

Knowing that our humanness may at times lead us into unskilled and unloving behavior as well as perceived unskilled, unloving behavior, USCL is committed to creating created a "Restorative Listening Team" to create a safe space to heal the unmet needs.

This team will consist of the minister and members trained in non-violent communication. Members of this team will create and hold a safe space for stories to be told without judgment and provide empathy for healing.

Should an incident in which words or actions are perceived to be unsafe, we agree to take the following actions

- a. When someone brings up an issue to the minister or a Board of Trustee member with an agreement not being met, we ask that person to come into a Restorative Circle, which may be the with one or more Restorative Team members to voice their concerns.
- b. The Restorative team asks for observations, feelings, and needs. Members of the Restorative team listen and give empathy. The Restorative Team members uses non-violent communication skills to verbalize back to the individual, observations and the needs that were unmet.
- c. The other party that was named for breaking an agreement is then brought into a separate Restorative circle and goes through the same process.
- d. Recommended Option: The agreements of respect are reaffirmed and signed by both parties
- e. Either or both parties are encouraged to participate in further healing as in one-on-one empathy, coaching, therapy, prayer, etc.
- f. If both parties are willing and able to, they may attend a third Restorative Circle together to hear each other's side and give empathy to each other.

Attendance and Streaming Views – not including last Sunday in March

As restrictions lift, we see a marked change with attendance increasing and streaming decreasing.

Date	Streamspot		FB	YouTube/Website				TOTAL
	unique streams	total unique views	posting Youtube link	LIVE	Post Service	Sub Total	In person	
JANUARY								
Jan. 2nd	33	51		30	46	127	20	147
Jan. 9th	9	99		28	45	172	19	191
Jan. 16th	4	158		17	31	206	23	229
Jan. 23rd	17	298		28	28	354	20	374
Jan. 30th	5	133	8	18	49	208	26	234
Total	68	739		121	199	1067	108	1175
Ave Sunday	13.6	148	0	24	40	213	22	235

Date	Streamspot		FB	YouTube/Website				TOTAL
	unique streams	total unique views	posting Youtube link	LIVE	Post Service	Sub Total	In person	
FEBRUARY								
Feb. 6th	12	201		28	55	284	31	315
Feb. 13th	18	252		31	10	293	26	319
Feb. 20th	10	169		20	48	237	30	267
Feb. 27th	11	116		12	28	156	29	185
Total	51	738		91	141	970	116	1086
Ave Sunday	12.8	185	0	23	35	243	29	272

Date	Streamspot		FB	YouTube/Website				TOTAL
	unique streams	total	linked	LIVE	Post Service	Sub Total	In person	
MARCH								
Mar. 6th	9	114		11	33	158	35	193
Mar. 13th	9	87		23	34	144	30	174
Mar. 20th	5	53		23	22	98	42	140
Mar. 27th						0	26	0
Total	23	254		57	89	400	107	507
Ave Sunday	5.75	63.5	0	14	22	100	36	127

First Quarter	10.7	132	0	20	32	185	29	211
----------------------	-------------	------------	----------	-----------	-----------	------------	-----------	------------