

PROPOSED DRAFT **MINUTES** USCL Board of Trustees and Leadership Team

Zoom

Meeting August 22, 2022

6:30 pm (Zoom On-Line for those who need it only)

Meeting ID: 177 417 886 Passcode: 601744 Board

Board Members: Kathleen Assiff, Jane Cloos, Chrissie Shearer, Lucille Olson, Teresa Mulford, Sharon Ketchum (non-voting) Absent: Dan Maynard

Leadership Team: Jerry Podany (Admin and Project Management), Nanette Podany (Kitchen) Sue Winklestern (Design Report in Agenda), ABSENT: Jeff English (Celebration), Danielle McMahan (SAGE)

Call meeting to order: Kathleen

Pray in: Kathleen

Reaffirm mission and vision statements Kathleen

Agenda Accepted ~ Agenda approved as written.

Approved minutes of June 27th meeting ~ Minutes are approved as written.

Recording of E-votes for the Record –Reaffirmed

Motion to hire Rev. Greg Coles for a Board and Leadership training Nov. 18,19 Reaffirmed

Motion made by Dan, seconded by Chrissie. Yes votes by Kathy, Jane, Lucille, and Teresa. Passed

The agreement is for \$650 plus travel expenses which will be paid from the SEF Fund. Board only training Friday night, Nov.18th for two hours, and Leaders (and future leaders) training Saturday, Nov. 19th. 9:00 – 4:30 pm with lunch. Note Rev. Greg is booked to speak on Sunday, November 20th. (Thanksgiving Sunday). He will be staying at Sharon's

7:00 pm Treasurer's Report

Jane

NOTE: Posting of Financials is in compliance with our bylaws

See Treasurer's Separate Reports– the number may vary slightly

Operational Income and Expenses for JULY 2022

	July 2022	July 2021	YTD 2022	YTD BGT	YTD 2021
Income	\$ 10,372	\$ 8,759	\$ 98,175	\$85,925	\$80,390
Expenses	\$ 17,667	\$17,422	\$106,255	\$100,742	\$ 91,900
Net Ord Inc	<\$7,149>	<\$8,663>	<\$ 8,080>	<\$14,817>	<\$11,509>

	July 2022	July 2021	YTD 2022	YTD 2021
Other Inc	\$10,000 (pump)	\$2,000	\$57,629	\$92,487
Other Exps	\$ 3,452	\$1,364	\$20,327	\$118,958
Net TOT Inc	< \$ 742 >	<\$8,027>	\$29,285	<\$37,980>

Financial Trends and Notes

1. Income is increasing and we have exceeded our forecasted budget YTD. We are also seeing about a 20% increase over 2021.
2. FYI Prefire/pre-covid, Unity's operating budget was \$13,000 - \$15,000 a month
3. Excluding extraordinary gifts of \$17,050, we are averaging \$11,500/month income and \$15,000 expenses.

(July was a three paycheck month-impact of increasing expenses several thousand dollars.)

The treasurer's Report was presented and approved, motion by Kathleen, seconded by Lucille.

Future Goals/Vision

1. Meeting of Team Leaders: Nan will send out the original operational structure of the Teams.

Items for the Record (written reports) – Only Discuss if needed – Focus on the Future

1. Event Opport-Unity Fair and Potluck August 28th – Nan provided an Update on sign and sign upsheets.
2. Gas Raffle Jerry Podany: Recommending Postpone till perhaps December to ensure enough tickets can be sold. Drawing on Christmas Day.
\$1000 gas cards, \$35 permit, \$175 to print
Motion July 2022 meeting: to approve \$1210 to purchase the license (\$35), cards (\$175) and printing of the tickets (\$175) Motion made by Chrissie, seconded by Kathy. Passed
3. Quantum Healing Day –Saturday, October 15th (Sharon and Lucille)
4. Sage: Healing Circle, Monthly Mastermind Group
5. OSAT: Games night (Chris Janson)
6. OSAT: Trunk or Treat
7. Service Project? – not assigned
8. Art Community – not assigned
9. Tech Team: Virtual Ushers
10. Grounds: Sharon, G Farms, CJ Pratt

TEAM Reports Discussion by exception only

Administration and Building ~ Minutes were part of the board packet. The pond is back up to a normal level. We received a 6-month extension on our building permit. Jerry and Stacey continue to work to complete all projects.

Design Team ~ NA

Celebration ~ NA

OSAT subteams:

1. **Kitchen**~ Unity received significant donations from Nancy Jaehn.
2. **Lunch Bunch** ~
3. **Labyrinth,**
4. **Library, etc.**
5. **SAGE**
6. **YFM**

Old Business – Board only

Event Rental Venue Update – No bookings except Celebration of Life service Aug, the 20th for Sharon Lininger

New Business:

Schedule quarterly Townhall without potluck– sometime in October? Lucille made a motion to have our next Townhall without potluck on Oct. 2nd or Oct 23rd, seconded by Teresa (ask Sharon, Greg, or Kay on their availability if on Oct. 2nd)

Board only – Discussion of appointment of board member

1. Elect an interim Board Member to fill the seat vacated by Casey until our Annual Meeting in March 2022. *Members discussed the following names for consideration; Jill Denning, DeShawn Snead Pratt, Nan Podany, Chris McEnhill or Tyson Cowel. A Motion was made by Kathleen and seconded by Jane to move forward the following two names to Sharon; **Jill Denning, DeShawn Snead Pratt.*** (it was also suggested that these two individuals be made aware that we are looking for them to fulfill the Secretary position on the board.
2. Election of a secretary: We need someone to be acting secretary for the record.
Secretary. The secretary shall keep, or cause to be kept, an accurate record of the minutes of all Board and membership meetings; hold in custody and be responsible for all reports, contracts, other legal papers, and the meeting minute books which will be kept at the principal executive office of the ministry at all times or in such other depository as prescribed by the Board; attend to all official business as directed by the Board; keep or cause to be kept accurate active and inactive membership lists; and send or cause to be sent yearly membership renewal cards to all active or inactive members.

We have the option of recording the meeting and having our office manager create minutes. In this case, the Secretary would review the minutes and distribute them to the board.

Adjourned meeting – The meeting was adjourned at 7:35 p.m.

Last page is “For Information Only”

OPTIONAL TO KEEP A RECORD OF – to do commitments

OpportUnity Fair: Dan to call a Summit meeting of team leaders to start reorganizing the structure – August 7th

Artists Umbrella - Dan will check with Jerry Norris

Virtual Ushers – Sharon to take this up with Tech Team

Sage: Mastermind Group, Healing Circle

Jane Miles Music Fund – Sharon to add graphic to soloist screen

Board to schedule quarterly townhalls

Sharon to contact Greg Coles about board training
