



USCL Board of Trustees Meeting Minutes

March 26, 2023

Zoom Link: 177-417-886 Passcode: 601744

PLEASE MUTE CELL PHONES

Board Members: Jeff Benoit – Yes, Jane Cloos – Yes, Jill Dening - Yes, Sharon Ketchum (non-voting) – Yes, Teresa Mulford – Yes, Lucille Olson – Yes, Chrissie Shearer Yes

Leadership Team: Jerry Podany - Absent (Facility Grounds Team), Jeff Benoit – Yes (Admin Team), Nanette Podany - Absent (Kitchen), Sue Winklestern - Absent (Design), Jeff English - Absent (Celebration), Danielle McMahon – Absent (SAGE), Chris Janson- Absent (OSAT)

Call to Order: 12:05 pm

Chrissie Shearer

Opening Prayer

Rev. Sharon

Mission Statement

Our Vision: A world powerfully transformed through the shared spiritual awakening of all humanity.

Our Mission Advancing the Unity movement that calls us to awaken to our oneness with God, each other, and all creation.

Approval of Minutes Dated February 26, 2022

Motion by Teresa Mulford to Approve the Minutes

Seconded by Lucille Olson

Approved by All Board Members Present

Recording of E-Votes since last meeting

Approval of the Minutes for the USCL 8th Annual Members Meeting 3/6/2023

Motion made by Jeff Benoit to Approve the Annual Meeting Minutes , seconded by Chrissie Shearer, Yes votes: Jane Cloos, Jill Dening, Teresa Mulford

Election & Approval USCL 2023-2024 Board of Trustees

President - Chrissie Shearer, V. P. - Jeff Benoit, Treasurer - Jane Cloos, Secretary - Jill Denning, Lucille Olson, Teresa Mulford, Minister: Rev. Sharon Ketchum (non-voting)

Consent Agenda

- | | | | |
|-------|---------------------------------|-----------------------------|------------------------------|
| I. | <u>Administration</u> | Report, Board Action | Jeff Benoit |
| II. | <u>Celebration Team</u> | No Report | Jeff English |
| III. | <u>Design Team</u> | Report, No Board Action | Susan Winklestern- |
| IV. | <u>Facility Grounds Team</u> | Report, No Board Action | Jerry Podany |
| V. | <u>Inclusion-Diversity Team</u> | Report, Board Action | Teresa Mulford |
| VI. | <u>Kitchen Team</u> | Report, No Board Action | Nan Podany |
| VII. | <u>Outreach Social Team</u> | Report, No Board Action | Chris Janson |
| VIII. | <u>SAGE Team</u> | Report, Board Action | Dan Maynard |
| IX. | <u>Youth and Family</u> | | <i>Inactive at this time</i> |

Administration: Discussion of recent failures to properly close the church following certain of our recent events. Both security compromise and utility over-consumption have resulted from these occurrences.

Recommend that the board discuss a plan to address in terms of training and staff review.

Board Action: The Board reviewed Jerry Podany's document, The Big Five and a decision was made to schedule a walkthrough with Jerry on Sunday, 04/16/2023 for the USCL Board of Trustees. Jeff will encourage the Rental/Logistics team members also to attend the walkthrough. Additional recommendations are to place a copy of The Big Five checklist near the main doors and to use The Big Five checklist as part of the Closing Sheet for Rentals including the Event/Date.

Inclusion-Diversity Team: Request for Board Approval of \$60 to cover food/pizza provided at movies.

Motion by Chrissie Shearer to Allocate up to \$720 annually for food/pizza provided at movies with a recommendation that a \$5 love offering be suggested to help cover costs.

Seconded by Jill Denning

Approved by All Board Members Present

SAGE: Requests of and Action Items for the Board Approval to spend up to \$300 for materials for Earth Day Angel Wall and Bulb planting

Motion by Jane Cloos to Approve up to \$300 for Earth Day Angel Wall materials & Bulb Planting

Seconded by Lucille Olson

Approved by All Board Members Present

Team Business Complete – Team Leaders in attendance may leave.

New Business - Board Only Items

Jeff presented a proposal to help with noise control during Sunday service. After thoughtful consideration, the proposal was tabled because future plans are to allocate the Activity area for children once it has been painted and the floors repaired. In the interim, a Service Evaluation for the congregation will take place in May/June.

Old Business

Lift Lansing Project – Jill Dening asked for a status on the Lift Lansing Project presented by Dan Maynard during the February 26, 2023, meeting? Sharon explained that she and Teresa did meet with Michael Novak and his attorney, and it was determined that USCL cannot consider the request because our tax id is under Unity Worldwide Ministries

Approval of Membership (New & Renewal)

No Approval Required

Minister’s Report

Rev. Sharon

Sharon reported that her goal is to take 2 days/week off in 2023. Days yet to be determined.

Treasurer’s Report

Jane Cloos

Motion by Lucille Olson to Accept the Treasurer’s Report.

Seconded by Jill Dening

Approved by All Board Members Present

Blessing of the Tithes for March

Rev. Sharon

Outgoing to Unity Worldwide Ministries, Silent Unity, Great Lakes Region of Unity Churches, & Congregant’s Choice EVE

Other Business

Jill Dening

Jill reported that the Tech Team will be purchasing a new computer for the Lodge meeting room using the church’s Best Buy account to allow for tax exemption. Chrissie Shearer, Jill and Greg Dening will split the cost of the new computer with a donation to USCL earmarked for the Lodge computer.

Announcements

The movie “Mama Irene” will be shown on April 1, 2023

Bi-Annual USCL Board of Trustees and Leadership Council Meeting – April 23, 2023

Board action items will be handled via E-Vote.

Next USCL Board Meeting – May 28, 2023

Check- Out

Closing Prayer

Meeting Adjourned at 1:40 pm

Respectfully submitted by Jill Dening, Secretary

THE BIG FIVE

Five actions required after events, for safety, security, & energy savings :

1. All lights out, including parking lot
2. All Exterior doors locked: upstairs lodge(3 doors), activity room(lower lodge), Great Hall south and west exterior doors, Kitchen door(exterior) main entrance (locked with a key and pushed tight upon exiting)
3. Heat down to 60 in great all (2 thermostats), and 64 in the lodge (1 thermostat) cooling we will figure out later
4. Check all 5 bathrooms light out and toilets stopped
5. Interior doors must all be closed except the coffee bar in the great hall, as this is left open to help keep the video equipment cool.

Interior doors:

- Lodge bathroom's up and down (handicap cap up, women's and family down.)
- Close Lower-level Lodge Stairway , doors at the bottom of the steps.
- Close the door between the lodge and the Great Hall. (When left open this really hurts our utilities and affects the comfort of individuals in both areas.)
- Close all interiors doors in the entry to the Great Hall
- Close both doors to the pantry
- Close the walk-in cooler (mice control)