

USCL Board of Trustees and Leadership Team Minutes

Zoom

Meeting October 23rd following Sunday Service

(Zoom On-Line for those who need it only)

Meeting ID: 177 417 886 Passcode: 601744 Board

Board Members: Kathleen Assiff - Yes , Jill Dening - Yes, Jane Cloos - Yes, Chrissie Shearer - Yes, Lucille Olson - Yes, Sharon Ketchum - Yes (non-voting) Excused absence: Dan Maynard, Teresa Mulford

Leadership Team: Jerry Podany - Yes (Admin and Project Management), Nanette Podany - Yes (Kitchen), Sue Winklestern - Yes (Design) Jeff English - Yes (Celebration), Danielle McMahon – No/Absent, Chris Janson - No/Absent (OSAT)

11:45 am Call meeting to order:

Kathy

Pray in:

Sharon

Reaffirm mission and vision statements

Kathy

Our Vision: A world powerfully transformed through the shared spiritual awakening of all humanity. Our Mission Advancing the Unity movement that calls us to awaken to our oneness with God, each other and all creation.

Acceptance of Agenda~ Agenda approved as written.

Approve minutes of September 25th meeting ~ Agenda approved as written.

Recording of E-votes for the Record –September 27th, 2022 Motion made by Dan and seconded by Jane Cloos to approve the transfer of Jeff Benoit’s membership from Unity of Naperville to USCL. E-votes yes from Kathy, Teresa, Lucille. Abstain – Jill. PASSED

Motion by Kathleen Assiff to Approve Renewing Members: 50 Renewing members plus Rev. Sharon

List at end of Agenda (Current membership 78)

Seconded by Lucille Olson

Approved by All Board Members Present

Determine Holiday meeting schedule: 4th Sunday is Thanksgiving Sunday.

Discuss a good date for November/December meeting.

November/December Meeting Scheduled for Sunday, December 4, 2022 at 11:45 am

Nominating Team: Congregation Rep Karla Janing, Alternative Jerry Podany. Need Board representative

Action: Elect board representative for the nominating team.

Lucille Olson elected to be the board representative for the nominating team

Noon Treasurer’s Report

Jane

See Treasurer’s Detailed Reports–

Operational Income and Expenses for September 2022

	Sept 2022	BUDGET	Sept 2021	YTD 2022	YTD BGT	YTD 2021
Income	\$ 10,970	\$12,275	\$ 9,805	\$122,499	\$110,475	\$ 99,923

Expenses	\$ 15,276	\$13,878	\$13,613	\$134,747	\$149,575	\$119,390
Net Ord Inc	<\$ 4,206>	<\$ 1,603>	<\$4,073>	<\$12,248>	<\$19,100>	<\$19,467>
Renovation and Repairs	September 2022	September 2021	YTD 2022	YTD 2021		
Other Inc	\$ 570 (WHD)	\$ 0.00	\$47,347	\$100,487		
Other Exps	\$ 64	\$ 547	\$22,631	\$146,352		
Net Other Inc	\$ 506	<\$ 547>	\$24,715	<\$45,864>		
NET TOTAL INC	<\$3,700>	<\$4621>	\$12,468	<\$19,467>		

Review of Quantum Healing Day

1. **Quantum Healing Day** –Saturday, October 15th (Sharon and Lucille) - Estimate net proceeds about \$927
2. 18 paid booths, 2 cancellations w/o payment, 1 sickness, plus Lansing Area Aids Network and Unity booth. Attendees: 65-70 with vendors, volunteers and visitors
3. Café sold 43 potatoes (\$245) plus beverages. \$185 donations towards lunch food purchases plus donated food offset food costs
4. Expenses \$150 advertising, \$45 cleaning.
5. Quantum Healing Day 2022 September 30 (no conflict with at-home football games)

Brief discussion to explore co-hosting Quantum Healing Day 2023 with Fellowship and see if a cannabis vendor and reflexologist

12:15 pm Future Goals/Vision – Tabled to future meeting

1. Tabled until Lodge Occupancy is obtained: Renovation review and planning for Activity Room, Pole Barn Roof –
2. Review operational organizational structure from Team Leader meeting – Table till November/December meeting when Dan is here to review it with us.

12:25 pm Review of decisions made 6 months ago: April 2022 – for evaluation and follow-up

- **April 6th E-Vote on Approval of revised Renovation Budget for electrician \$3500**

Outcome: Osbourne Electric did a good job and stayed within approved budget.

- **Added QR code to website on donation page as well as PowerPoint.**

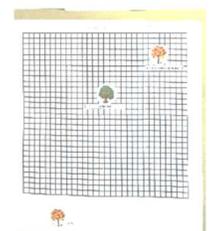
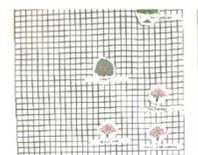
- Outcome: not a measurable impact but easy for some to use

- **Approved Meditation Memorial Garden space**

Outcome: To get a landscape layout had a budgetary impact. Instead - recommendations of trees that would do well in the area and schematics being kept as trees as planted.

- **Standardized plaques for memorial garden: has worked out well.**

Outcome: 2022 Six additions to memorial garden to date: – Maple trees: Elli Grieb, Luke Ketchum; Dogwood trees: Liam Powers, Sharon Lininger, Sue Kiefer; Oak tree: Nancy Jaehn.



12:35 Items for the Record – Only Discuss if Action needed – Focus on the Future

1. **Sage:** Healing Circle – TBA – working on a facilitator
2. **OSAT: Trunk or Treat** Saturday October 29th - 7 cars signed up so far
3. **Team posters** added to back side of Information Rack
4. **Games Night:** 18 participants
5. **Chat instructions added to YouTube page** -still not getting conversations started.
6. Service Project? – not assigned
7. Art Community? – not assigned Note that SAGE has an Angel mural project in the works – wall has been prepped.
8. Tech Team: Virtual Ushers – Jane Performing this function. No virtual usher team yet.
9. **Quarterly Townhall without potluck– Oct. 2nd went well (22 people?)**

12:45 TEAM Reports Discussion by exception only

Administration and Building ~ Minutes

Design Team ~ No team meeting. Busy sanding woodwork and doors

Plan Christmas decorating of sanctuary Sunday, November 20th, following the Sunday Service

(no Thanksgiving potluck)

Celebration (FYI) ~ No meeting this month

OSAT subteams:

1. **Kitchen** ~ *incredible job on QHD*

2. **Lunch Bunch** ~8 attended on Oct. 7, meeting at Hibachi Grill November 4th.

SAGE – see minutes

Brief discussion regarding how fellowship is occurring before and after services with a suggestion to call this time CommUnity Café.

NEW BUSINESS

1:00 pm **Administration:**

Jerry Podany

GROUNDS

Top Notch is scheduled to clean up broken willow and top current tree on Monday, October 31st.

Still under exploration is the moving of 2 pear trees.

Admin subteam: Bylaws

Teresa Mulford

Schedule date to present to BOT and to membership ~ tabled

Action: Motion by Jane Cloos to approve the Draft Policy for Additions to the Grounds

Seconded by Lucille Olson

Approved by All Board Members Present

Draft Policy for Permanent Additions to Grounds September 2022

Team Assignment: Design and Administration

Permanent additions to the grounds impact both design and maintenance, so all decisions will strive a collaborative effort.

The goal is to maintain a campus that is inviting, peaceful, eco-friendly, and low maintenance.



Guidelines:

1. All permanent additions to the campus must be maintenance free or the donor is responsible for maintenance.
2. If maintenance is discontinued, or becomes a problem, Unity is free to remove the items.
3. Location of new items must be pre-approved by the Board of Trustees to insure it fits with the overall plan for land use.

Trees for memorial garden: see full policy below. Donor is responsible for planting of tree in designated area. All trees must have a standard plaque. Bushes do not require a plaque.

Benches and other furniture: Furniture should be professionally made and maintenance free. Placement of furniture must be coordinated with grass mowing so as not to increase the work for volunteers and to support the overall plan for the grounds.

Stocking the pond: Jerry and Sharon will consult with a fishery

Ritual items: from time to time, ritual items may be used outside. Current examples include stones and hanging bells. While these items will be respected for their intent, it is necessary that they adhere to the guidelines of maintenance free.

Should clutter become an issue, the design and/or the administration team can make a recommendation to the board to remove the items.



Memorial Meditation Garden SE Corner of Property

Phase one: Far 60 x 60 yards plot (far apple tree SW)
 Phase two: Adjacent 60 x 60 yards (2nd apple tree)

Planting a Tree in honor/memory of a person, pet or cause

If a congregant would like to plant a tree in honor or memory of a loved one (person or pet) or a cause:

1. TREE

a. In order to support the trees in thriving, we ask that tree choices be made from Unity's overall plan for the garden. (Trees do best next to trees like them.) Also, the tree must be mature

enough to survive in a natural environment. Suggested size is a minimum of 6 feet tall.

- b. Tree is purchased by donor. Planting is the responsibility of the donor.
- c. Tree is either planted by donor in designated location or donor arranges with a nursery/gardener to plant the tree. *Recommend protective screening around tree due to deer.*
- d. Unity will be responsible for watering with alligator bags.

2. PLAQUE



Plaque by PlaqueMaker (Amazon) 4" by 6" \$34.99

Record # 734355 www.plaquemaker.com ('reorder') order through Amazon

Unity will order plaque.

Donor can designate content.

Sign can include "in memory of" but no epitaph

Engraved with the following: **NAME OF TREE and Type of**



Tree

Two lines for year and other info (e.g. 2022, in memory of....)

CREMAINS can be PLANTED WITH TREE – unofficially

Not in a container. Can be planted below ground or sprinkled above ground around tree

Calendar - FYI

Event Rental Venue Update – A number of inquiries for December events. Non booked yet.

Board and Leadership training Nov. 18 – board only, Saturday November 19th – Board, Team Leaders and potential leaders.

Have all board members completed their questionnaire for Greg Coles for November workshop? Yes

Christmas Eve Candle Lighting Service will be held on Solstice, Thursday, December 22nd

Motion by Lucille Olson to adjourn the meeting.

Seconded by Jill Dening

Approved by All Board Members Present

Meeting Adjourned at 1:00 pm

Respectfully submitted by Jill Dening, Secretary

MEMERSHIP RENEWALS FOR 2023

1	Ackerman	Joell
2	Ames	Stacey
3	Ammons	Betty
4	Ammons	Lawrence
5	Assiff	Kathleen
6	Ballard	Ken
7	Batterson	Catherine
8	Benoit	Jeffrey
9	Byrum	Sheryl
10	Case	Mary
11	Claytor	Nancy
12	Cloos	Chad
13	Cloos	Jane
14	Cody	Nancy
15	Cody	Tom
16	Cowles	Tyson
17	Dening	Gregory
18	Dening	Jill
19	Duvall	Marilyn
20	Eagle	Douglas
21	English	Jeff
22	Haston	Lisa A.
23	Higginbotham	Peggy
	Higginbotham	Peggy
24	Janing	Karla F.
25	Jedrzejac	Valerie

26	Kimball	Ann
27	Larsen	Cherie
28	Lovely	Patsy
29	Mack	Edmund L.
30	Marthenze	Karen S.
31	Maynard	Carol
32	Maynard	Dan
33	McCarthy	Ann
34	McEnhill	Chris
35	McMahon	Danielle
36	McMahon	John
37	Miller	Casey
38	Olson	Lucille
39	Otis	Deborah
40	Pinkerton	Donnette
41	Podany	Jerry
42	Podany	Nanette
43	Potter	Wynne
44	Shearer	Christine
45	Shelton	Jessica
46	Spencer	Sybil
47	Starling	Barbara
48	Stevens	Gail
49	Winkelstern	Susan M.
50	Zeeb	Winalee