



USCL Board of Trustees Meeting Minutes

November 26, 2023

Zoom Link: 177-417-886 Passcode: 601744

PLEASE MUTE CELL PHONES

Board Members: Jeff Benoit – Yes (via Zoom), Jane Cloos – Yes, Jill Dening - Yes, Sharon Ketchum (non-voting) – Yes, Teresa Mulford – Yes, Lucille Olson – Yes, Chrissie Shearer Yes

Leadership Team: Jerry Podany - No (Facility Grounds Team), Jeff Benoit – Yes (Admin Team), Nanette Podany - No & Chris McEnhill - No (Kitchen), Sue Winkelstern- No (Design), Jeff English - No (Celebration), Doug Eagle – No & Danielle McMahan – No (SAGE), Maggie Bishop - No & Lisa Haston- No (OSAT), Teresa Mulford – Yes (Diversity & Inclusion)

Guest: Carla Jenkins

Call to Order: 12:26 pm

Chrissie Shearer

Opening Prayer

Rev. Sharon

Mission Statement

Our Vision: A world powerfully transformed through the shared spiritual awakening of all humanity.

Our Mission Advancing the Unity movement that calls us to awaken to our oneness with God, each other, and all creation.

Approval of October 22, 2023, Bi-Annual Leadership Meeting

Consent Agenda

- | | | | |
|------|----------------------|-------------------------|-------------------------------|
| I. | Outreach Social Team | No Report | Maggie Bishop & Lisa Haston |
| II. | SAGE Team | No Report | Doug Eagle & Danielle McMahan |
| III. | Celebration Team | No Report | Jeff English |
| IV. | Hospitality Team | Report, No Board Action | Nan Podany |
| V. | Administration Team | Report, Board Action | Jeff Benoit |

VI.	Facility Grounds Team	Report, No Report	Jerry Podany
VII.	Design Team	Report, Board Action	Sue Winkelstern
VIII.	Youth and Family Team		<i>Currently Inactive</i>
IX.	Nominating Team	No Report	Maggie Bishop
X.	Inclusion/Diversity Team	No Report	Teresa Mulford

Team Business Complete – Team Leaders in attendance may leave.

New Business - Board Only Items

- **Event Rental Quote Request** – Brief discussion regarding granting Jeff interim authority to respond to quote requests through Eventective and to moderate rental rates established on our official Price Lists.

Motion by Chrissie Shearer to authorize the Event Rental Manager, Jeff Benoit, to adjust approved pricing to market values, if rental price exceeds costs. Impact will be reviewed prior to the USCL Annual Meeting.

Seconded by Lucille Olson

Approved by All Board Members Present

- **Lower-Level Bathroom Renovation Funds Request** – Board review of the Design Team report and action item request for up to \$20,000 for the Lower-Level Bathroom Renovation.

Motion by Chrissie Shearer to approve \$20,000 out of the Renovation Fund to cover the costs of the Lower-Level Bathroom Remodel Project.

Seconded by Lucille Olson

Approved by All Board Members Present

- **Review of Matching Funds Offer for Activity Room/Bathroom Remodel** – Board review of matching funds offer up to \$5,000 to pay for activity room remodel at the same time as the bathroom remodel. Campaign “New Floor in 2024.”

Motion by Chrissie Shearer to use \$5,000 matching gift to finish the flooring for the Activity Room using fund subject to matching fund being achieved.

Seconded by Lucille Olson

Approved by All Board Members Present

- **Approval of New Members** – Julie Fleming, Keri Kemp, Jane Mateos

Motion by Jill Dening to accept new members.

Seconded by Lucille Olson

Approved by All Board Members Present

- **Approval of 2024 Renewals** - Request to approve thirty-four of about sixty-three members in 2023.

Motion by Jill Dening to accept renewal of members.

Seconded by Lucille Olson

Approved by All Board Members Present

- **Tithe of Building Use** – Rev. Sharon presented an idea to the Board to Tithe the use of our facilities for another charitable organization activity.

Motion by Lucille Olson to give an annual Tithe for USCL Facility use to 2 Charitable Organizations in the form of a Gift Certificate. USCL Board of Trustees will determine which 2 Organizations will receive the certificate.

Seconded by Chrissie Shearer

Approved by All Board Members Present

- **Nominating Team Report** - Nominating Team consisted of Board Rep Jill Dening, Congregational Rep Greg Dening, Rev. Sharon. This team appointed Maggie Bishop as our fourth member and chairperson. The Team met Nov. 5th and created a slate of Chrissie Shearer and Jane Closs for 2024. They determined there was no need to add a seventh member at this time. Jeff wondered if anyone has expressed an interest in being on the USCL Board? Rev. Sharon indicated that she would discuss it with Maggie and put in a 2024 USCL Newsletter with a link to an application if anyone is interested.
- **Review Safety Plans** - Donette Pinkerton put together three safety plans. (Tornado, Fire, Active shooter) Reviewing on Dec. 2nd with Chris McEnhill. Edmund Mack, Donnette, and Rev. Sharon.
- **Review of documents from Creating our Future Workshop** - How do we want to move forward?
 - Do we develop a position of Ombudsperson, and do we appoint Danielle?
 - Prioritize ideas on 3 Wishes and Visioning report.

Board review and discussion of Ombudsperson position and 3 Wishes and Visioning Report occurred.

Motion by Chrissie Shearer to establish an Ombudsperson position with a recommendation to request Danielle McMahon to be the Ombudsperson.

Seconded by Jeff Benoit

Approved by All Board Members Present

- **Church Mutual Free Sensors** – The CM Sensor kit includes dual-purpose temperature and water sensors that monitor your building 24/7 for water, extreme temperatures, and power outages, allowing you to act quickly and prevent small issues from becoming big problems.
- **Discussion on Rental Approval Policy** – The Board reviewed the various comments outlined in Rev. Sharon’s minister’s report with a decision that moving forward USCL will have a rental policy never rent to any political campaign. USCL will follow Federal Treasury guidelines pertaining to political and social action.
- **Review Congregants Choice Top 3 Projects** – The Board discussed the three choices noting that the Pole Barn Roof and the Lodge Front Window Replacement are adopted. The Activity Room and Lower-Level Bathroom renovation are now underway with the Board approval of \$20,000 from the renovation fund and the “New Floor in 2024” matching funds campaign.
- **Replacement of Speakers** – Rev. Sharon noted that someone wishes to donate \$2,500 towards the purchase and installation of Ceiling Mounted Speakers.

Motion by Lucille Olson to accept the donation of \$2,500 towards the purchase of Ceiling Mounted Speakers and to sell the existing speakers. (Approximate value \$800)

Seconded by Chrissie Shearer

Approved by All Board Members Present

Old Business

- **Contract Renewal Status** – The USCL Board of Trustees is granting Chrissie Shearer the authority to create a new contract (Word version) for Rev. Sharon with the modifications discussed.

Minister’s Report

Rev. Sharon

Treasurer’s Report

Jane Cloos

Motion by Lucille Olson to Accept the Treasurer’s Report.

Seconded by Teresa Mulford

Approved by All Board Members Present

Other Business

Recording of E-Vote Motion by Jane Cloos and USCL Board discussion to approve Christmas Bonuses to USCL employees.

Seconded by Jeff Benoit

Approved by All Board Members

E-Vote Motion to renew QuickBooks Subscription Withdrawn by Jeff Benoit – Current subscription for QuickBooks expires in May 2024, so Jane wants to do additional research on possible other bookkeeping programs that are available.

Announcements

- *USCL Board Meeting – Sunday January 21, 2024*

Check- Out

Closing Prayer

Meeting Adjourned at 3:22 pm

Respectfully submitted by Jill Dening, Secretary