

Draft Minutes
USCL Board of Trustees Meeting

Date: January 13, 2020 6:30 pm

Location: USCL Administrative Offices - 1426 E. Michigan Ave, Lansing 48912

Board Members: Dan Maynard, Nancy Cody, Greg Edwards, Greg Dening, Chris Janson, Lee Nelson, Non-voting member Rev. Sharon Ketchum

Guests: Cindy Yamamoto (Student Intern), Nan & Jerry Podany

1. Pray in Rev Sharon
2. Mission and Vision Statements:

Mission: A world powerfully transformed through the shared spiritual awakening of all humanity.

Vision: Advancing the Unity movement that calls us to awaken to our oneness with God, each other and all creation.

3. Agenda approved\
4. **Minutes** approved from Board meeting December 9th , 2019
5. **Survey of property** at 230 S. Holmes St.– Dan. Asking for assistance from the Board to contact property surveyors. Decision was made to contact the company costing \$500, as long as they are insured. Jeff Autenrieth 517 763-3062
6. **Update on McCardel mitigation** – Dan. Sharon and Dan did a final walk-through. Big thing discussed was the smell that was still there. Work will be done to remove items that can be taken out, and where that cannot be done, whatever measures that are possible will be done. Some of the smell might not be removable until an actual builder begins work and inaccessible areas can be reached. We are withholding the final \$2000 until a more thorough job is done with smell removal.
7. **McCardel's storage of contents:** sent back of list with direction to discard a number of items in preparation of getting items cleaned and delivered to us. – Rev. Sharon. Items will be delivered to Michigan Ave office by mid-February. Palettes would be very helpful, especially to keep items off the floor. Wimset Building Supplies on Miller Rd. always has free palettes sitting out front. Sharon's goal is to have the inventory list finalized and submitted this week. Motion made by Nancy Cody to release the plastic tables and allow McCardel to dispose of them. We will purchase new tables as needed in the future. Seconded by Greg E. Passed.
8. **Report on Architect** - Nancy. We interviewed a second architect last Wednesday. It went well, and we are still waiting for a proposal. First architect has submitted a proposal, but it wasn't broken out quite the way Nancy wanted. Nancy will contact that architect to have the proposal broken down differently. First one quoted hourly rates, which vary based on they type of work being done and who is doing it.

9. **Report on building design** – Nan. Nothing much to report. Site plan design posted in Michigan Ave. office. An adjustment for bathrooms having a wheelchair-width stall will likely be necessary, but this should not be too difficult.
10. **Title search** - Rev. Sharon. Title search from Liberty Title. They didn't specifically look for easements in their first pass, but they went back a second time and looked for them. There are none. They provided deeds going all the way back. We have documentation now that clearly shows there is no easement belonging to Belinda. However, there is a land strip that was not included in any deeds (doesn't appear to belong to anyone); it is likely a clerical error, but it might need to be resolved. It was left off in the 1940's when deeds were transferred. Nan knows how to read deeds and offered to help out deciphering them.
11. **Report from City Planning meeting** (Monday January 7, 2020). Board of Trustees is now moving into a "Committee of the Whole" session, and no notes are being recorded. After discussion, Board returned to official business.
12. **Letter to City Planning & Zoning & Fact Sheet**. Corrections of a few typos and some minor clarifications were made to the letter. Nancy is going to revise to be more concise with bullet points and a single sentence or two for each.
13. **FAQ sheet for members and Lora Bruder**. Some corrections and clarifications were pointed out. Nancy will revise and send it out again. Greg Edwards moved we mail the FAQ sheet and trailer application to all members once final edits have been made. Seconded by Greg Dening. Passed.
14. **Town Hall meeting?** Rev Sharon feels a Town Hall meeting should be held so the congregation really understands the uncertainty of the situation, and that there is a possibility the City of Lansing may deny us. Decision was made to have the Town Hall on February 2, 2020.

Nanette and Jerry were excused

Board only Portion of Meeting

15. **Review information Gathered in Response to Lora's accusations & response**.
"Committee of the Whole" will discuss investigation and research into Lora's accusations.
16. **Denise LaFave's Letter to Belinda**. In a meeting/conversation, Denise discovered that Belinda has absolutely no documentation showing any kind of easement or right-of-way. It has all been a bluff.
17. **Adjournments of meeting**. Moved by Greg D, seconded by Chris J. Approved.