

Agenda Leadership Council and Board of Trustees Meeting

February 24, 2019 6:30 PM

1426 E. Michigan Ave. USCL Office

Board Members: Dan Maynard, Nancy Cody, Greg Dening, Chris Janson, Sharon Ketchum (non-voting),

Team Leaders: Teresa Mulford (OSAT), Casey Miller (SGAD & YFM), Jerry Podany (Admin), Nan Podany (Restoration Task Team)

Call meeting to order Dan Maynard

Pray in Rev. Sharon Ketchum

Reaffirm mission and vision statements

Mission: Spiritual awakening to our Oneness with God, with each other and with all creation.

Vision: A world powerfully transformed through a growing movement of shared spiritual awakening.

Agenda Approved without changes

Minutes of last Leadership Council meeting: January 27, 2019 accepted.

New Member approval:

Motion for approval of membership renewal for Robin Slack, Diane Bosworth, and new membership Roger Lutz made by Chris J. seconded by Nancy Cody Passed

Welcome of new members March 1 (Robin, Claire, Roger)

Treasurer's report Greg Edwards: January 2020 – See attached

Quick overview of Budget, Financials and Balance sheet to be presented Sunday

Suggestion to add info to sheets re reserve fund, etc. to pre-answer questions

Team Reports

Administration Jerry P.

- a. Report from meeting: Holmes Street furnace turned off, gas and electricity is on. Water pipes emptied. For the future, consider "Adopt an item" when we are into restoration. Consider exploring Solar. Sharon to connect with Nathaniel Hooper, Center of Community and Economic Development to explore paid interns or grants that could help us be "green" in the restoration of Holmes St. building. Promote Paypal for donation. Child care on Sunday – complaint about kids running loose.
- b. Harbortouch Dan Account is cancelled. Will receive a refund from Harbortouch for the receiver. Also exploring Dip Jar option
- c. Tech Team Meeting soon to expand support for Sunday services

- d. Bylaws Review Teresa – adding electronic notifications, clarity on membership effective dates, privacy of personal information policy in the works

Celebration Rev. Sharon (not meeting until 1st Sunday in April)

Ask Jeff if he would like us to appoint new team leader? (*This can be a topic on the agenda – the team skills are so diverse: music/sound to ushers to decorating*) Need for “safe” space for counting money on Sundays.

Outreach and Social Team

Sharon Lininger helped put out prayer letters. Request of FB live for those who can't make it to service. T-shirt – Tee Time: make your own possibly on March 29th with lunch Sharon will check with the Fledge to see if its available. Share the Unity Warmth has a plan for the year. Game night Feb. 29th

Spiritual Growth and Development Team

Casey

Salt – Easter egg decorating coordinate with the Fledge egg hunt.

Vegan potluck April 26th Courageous Conversation “Your Life Matters” March 8th.

June is Earthcare courageous Conversation. May 24th Water Blessing

Youth and Family Ministry Team

Casey

Asking for prayers for guidance on how to best serve youth and family

Minister's Report

Sharon

1. I am away March 13-25 (two Sundays)
2. Consideration: A new congregational visioning process on mission, vision, core values after board training in April
3. Board installation March 8th
4. Full church calendar. Office is being used more frequently.
5. Lansing Film Festival uses the Fledge as a venue. Things may look different.
April 12th (Easter) red carpet, different seating
April 19th will be the morning after their “after” party (which ends about 4 am)

Building Construction Project

- a. Zoning Board of Appeals Meeting set for March 12th 6:30 PM Dan M
- b. SunGlo Final Estimate Nan Have questions about details on the quote.
- c. Quiet Deed report Rev. Sharon sent email to Denise LaFave Feb. 19th to start this process.
- d. Building Project - Architect Search Results

We requested interest in submitting a proposal for our building project from several (i.e. 5 or 6) architects/firms. Only two responded. Two other firms approached us with interest. The four architects/firms were provided with our background information, the VE plans, and drawings of our desired addition. Only two architects/firms returned proposals (which are attached).

Studio Intrigue Architects (Nancy found from online search) \$92,000

Roger Donaldson (contacted by Anthony Kuch) \$37,950

Motion made by Nancy, seconded by Chris :

After a confirmed passage of our Class A Noncompliance status in the upcoming Lansing Board of Zoning Appeals meeting, USCL will enter into agreement with Roger Donaldson for his architectural services for restoration of our fire-damaged building and an addition. Passed

Proposed action:

1. After March 12th, Sharon will send Roger Donaldson's proposal/agreement to Denise to review. Will add two board signatures to the contract.
2. Nancy and Nan will gather the requirements set out in Mr. Donaldson's proposal/agreement
 - Site survey - available
 - Geo-technical test results – attached
 - Exact sizes of any Owner equipment or furnishings that are to be included in the design.
 - Electrical & Size requirements of any Owner equipment or furnishings that are to be included in the design.
 - For each piece of Cooking or Display equipment, Product data sheets indicating sizes and the following information when applicable; Size, Utility Hook Up locations, Utility Requirements, Voltage, Phase, Amps, KW, Horsepower, Cold & Hot water supply sizes, Drain sizes, Gas Input/Output MBH, Gas connection size.
 - Letter from your operating board outlining your (Rev. Sharon) authority in this project.
 - Any special requirements that are to be included in the documents.

8:20 Adjourned Leadership Portion of Meeting