

USCL Board of Trustees Meeting

December 28, 2020 6:30 PM
Zoom On-Line Meeting Minutes

Board Members Present: Dan Maynard, Nancy Cody, Greg Edwards, Chris Clements, Chris Janson, Lee Nelson, Clare Powers, Sharon Ketchum (non-voting)

Team Leader Present: Jerry Podany (Admin)

Call meeting to order: 6:35 pm

Pray in: Sharon Ketchum

Approval of Agenda

Approval of Minutes

November 30, 2020
December 18, 2020 Special Meeting

Team Reports:

- **Administration** – team didn't meet/nothing to report; Jerry will begin recruiting additional members for this team.

Treasurer's report Greg Edwards: November 2020

We're still doing well; although receipts are down from 2019, we're still "ahead of the game."

Greg had a question regarding the fact that Workman's Comp had doubled since last year.

Follow-up: it was double because we changed insurance companies and the new company charged us in advance.

Christmas donations are significantly less this year.

Minister's report (Sharon)

- a. Gave Erica the week off with pay for cleaning from Christmas to New Year's.
- b. Decide on date to change mail - we need to notify members and congregants. January 15th?
NOTE: BOT agreed on January 15th, possibly via postcard
- c. Teresa Mulford completed her work as Team Leader for OSAT. Position remains open.
- d. Chris Janson and Lisa Schmidt completed their work hosting the Wednesday night prayer service. This spot is now unfilled.
- e. Bobbi Milar is having a difficult time, which includes anger at Sharon and the church and an imagined slight that she is not allowed to call the church.
- f. January rent, along with a letter to officially give our end of rental date at the end of January, was mailed to our landlord. We paid a \$900 security deposit which we believe we would get back. NOTE: Sharon will check with landlord.

- g. FYI We had 118 views of Xmas Eve Service - on Facebook we had 29 at 5 pm, 36 at 7 pm and 53 on You Tube/website; unsure know how many views Grand Rapids had. Bonus for whomever caught the photos of Corbin and one of the Abbie, Lee and Corbin in the service!

E-Votes Passed Since Last Meeting (none)

New Membership approval (none)

Old Business

New Business

State of Teams and Leaders what is next? Dan suggested a Teams review committee;

DECISION to have a workshop (September 2021?) to discuss and establish teams; Sharon suggested hiring either Greg Coles or Martha Creek to lead the workshop; we'll discuss further at a later date.

Dan has been in contact with Delhi Township office via email to learn what permits we need; they're closed between Christmas and New Years Day.

Landscape drawing- we expect to receive it around 1/8/21.

New property walk-through went well.

Dan wants to form a Facilities Team consisting of Jerry Podany and himself. He discussed the idea with Jerry prior to the meeting. It was not discussed among BOT members; there was neither a decision nor a vote; the item has been added to the January meeting agenda.

Selling of 230 S. Holmes St, Nancy Cody update; our realtor is confident that the current list price of \$120,000.00 will bring a sale.

Tax Exempt Status; what needs to be sent to Delhi Township? We're still unsure what they need.

Nanette Podany is checking with the Township regarding signage restrictions/requirements.

Jerry Podany is researching requirements for a mail box.

DECISION to check into a key fob lock system for the new property; Jerry P is researching costs.

Congregants' Choice for 2021; there haven't been many submissions. Sharon will mention it again.

Lumber (See notes from conversation regarding the lumber at the end of these minutes.)

DECISION to notify members via e-mail when the lumber will be cut so that anyone wanting to help and receive lumber can do so.

Jerry said that we will not let people take all of the lumber since we have a fireplace and a wood-burning heater (in the pole barn); Does this need to be a BOT decision?

The doors that were purchased for 230 S Holmes are at the Cody's. Chris Janson and Jerry Podany will get them and take them to the new building; we'll then decide whether we can use them.

The seller asked if we still want golf carts.

MOTION (Chris J./Greg) passed

"Motion to purchase two golf cards from the seller for \$1100.00 each.'

The seller has requested an addendum to the purchase agreement to say that he could have an additional 30 days to remove the rest of the items from the garage/pole barn; He'd pay USCL \$1,000.00 if they're not removed by then.

The BOT modified the addendum to say that he has an additional 30 days to remove the rest of the items from the garage/pole barn and that he would pay \$1,000.00 per month until they're removed.

MOTION ((Greg/Nancy)

"Motion to approve addendum #3 to the Buy/Sell Agreement as modified." [above]

We'll tell the seller that he can leave workbenches and the wood-burning heater.

"Parking Lot" (agenda items for a later date)

Allen Newsletter

Open House (walk/through)

Grand Opening celebration/concert; possibly tied in with Summer Solstice (Sun. 6/21/2021)

Revisit Core Values

Adjourn Meeting 8:13 pm

Next Meeting(s): January 11, 2021 (special meeting – discuss Rev Sharon's eval) – BOT only
January 25, 2021

NOTE: Regarding Lumber

Chris Clements, Cindy Faulkner and Teresa Mulford spoke about having Greg take the wood once the trees are cut down. Our intent was to determine how Greg could receive the wood from trees cut down and still be in compliance with our bylaws.

We agreed on the following:

1. While the trees are still standing, they're a liability.
2. As soon as they're cut down, they have value.
3. A member of the BOT cannot receive anything of value from USCL; one example would be having a BOT member receive part of the love offering given for a class.

My thought was that Greg could get the wood once he's no longer on the BOT. However, this would be considered a less-than-arm's length transaction; * he would have "insider information," knowledge about the availability of the wood because he had served on the BOT.

Our conclusion: Greg could receive the wood if it's made available to the rest of the membership. An announcement could be included in an e-news.

* The definition of a less-than-arms-length transaction is **one under which one party to the transaction is able to control or substantially influence the actions** of the other(s).